

GOVERNEMENT DE LA
RÉPUBLIQUE DE VANUATU

MINISTÈRE DES
AFFAIRES ÉTRANGÈRES, DE LA
COOPÉRATION INTERNATIONALE
ET DU COMMERCE EXTÉRIEUR



GOVERNMENT OF THE
REPUBLIC OF VANUATU

MINISTRY OF
FOREIGN AFFAIRS,
INTERNATIONAL COOPERATION
AND EXTERNAL TRADE

NOTICE OF VACANCY

The **Ministry of Foreign Affairs, International Cooperation and External Trade** invites applications from suitably qualified and experienced individuals to fill contract positions to support the negotiation of a Bilateral Trade Agreement between Vanuatu and China:

Objectives of the Assignment:

The Technical Advisor will:

- Provide high-quality technical, analytical and strategic advice to the Department of External Trade and the BTA Taskforce.
- Support Vanuatu's negotiating team by strengthening analytical, negotiation and institutional capacity.
- Ensure Vanuatu's interests – including development priorities, export readiness and safeguarding measures – are effectively integrated into the negotiation strategy and final agreement.
- Facilitate communication and understanding between Vanuatu and Chinese technical counterparts, including through language support where applicable.

7. Key Responsibilities and Tasks:

A. Strategic and Technical Advisory Support

- Provide technical advice on negotiation positions across core chapters: Goods, Services, Investment, Intellectual Property Rights (IPR), Sanitary and Phytosanitary (SPS), Technical Barriers to Trade (TBT) and Development Cooperation.
- Support development of a BTA Negotiation Strategy including offensive and defensive interests.
- Assist in identifying appropriate use of asymmetric obligations, flexibilities and special and differential treatment.
- Provide analysis of China's draft legal texts, schedules and negotiation proposals
- Ensure coherence with Vanuatu's broader trade and development policies

B. Stakeholder Coordination and Engagement

PMB 9051, Port Vila, Republic of Vanuatu, Tel : (678) 5333860, Fax : (678) 26547, e-mail : mofa@vanuatu.gov.vu

- Support the Department of External Trade in planning and facilitating consultations with line ministries (e.g., Agriculture, Customs, Biosecurity, Tourism etc.)
- Coordinate technical inputs for sectoral discussions within the BTA Taskforce
- Liaise with Chinese technical counterparts to facilitate efficient communication, including translation or interpretation where possible.
- Support private sector engagement, including exporters, producers and business associations

C. Monitoring, Evaluation and Reporting

- Contribute to quarterly and annual progress reports to DSPPAC and the donor
- Participate in mid-term reviews by documenting achievements, risks, constraints and lessons learned
- Support final evaluation and prepare a comprehensive handover report to ensure continuity of institutional capacity and ongoing negotiations.

Details of the available positions are listed in the table below.

POSITION	<u>Contract</u>	Annual Salary	QUALIFICATION	EXPERIENCE AND SKILLS
Technical Advisor - Trade Negotiations	Duration: 12 months (January – December 2026)	The Technical Advisor's remuneration package will be covered under Component 1 of the project (VUV 4 million).	Master's degree in international Trade, Economics, Law, International Relations or a related field.	Requires at least seven (7) of relevant experience in trade negotiations, preferably in WTO, bilateral or regional contexts. <ul style="list-style-type: none"> • Demonstrated experience supporting developing countries in trade-related technical assistance. • Strong understanding of the Asian and Pacific economic and trade context; familiarity with China's trade policy approaches is highly desirable. • Proficiency in Mandarin Chinese (spoken or reading) is a strong advantage • Excellent analytical, drafting, communication and stakeholder engagement skills

				<ul style="list-style-type: none">• Experience working with government ministries, development partners and donor-funded programs is preferred.
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Further information including the provision of an information kit for person interested in applying for any of the above mentioned positions can be obtained from the Human Resource Manager at the Ministry of Foreign Affairs, International Cooperation & External Trade or email atokona@mofa.gov.vu/
mkhetumau@mofa.gov.vu

Tel: 33180/ or VOIP 3018/3025.

Both male and female are encouraged to apply.

Applications should be made using Job Application Form (PSC Form 3-2) and directed to the Human Resource Manager, PMB 9051, Port Vila **NOT LATER THAN 4 March 2026.**